



This guide is for access to Terminals New Zealand Limited (TNZ), a bulk petroleum storage facility in Mount Maunganui, which is part of the Gull Group, for customers who wish to spot purchase bulk supplies of petrol or diesel at Gull's Terminal Gate Price (TGP), by direct pick up from TNZ.

TNZ is a WorkSafe Major Hazard Facility and access is subject to environmental, health and safety conditions, including driver training and truck suitability.

This TGP system is directed at customers who do not already have a contract for wholesale supply of products from Gull, which specifies price and/or delivery arrangements. A minimum road tanker load of 30,000 litres applies.

The following guide takes you through the six steps for Terminal pickup supply:

1. Initial enquiry
2. Becoming a Gull customer
3. Arranging Terminal access
4. Product - Ordering
5. Product - Payment
6. Product - Collection

Step 1: Initial enquiry

- Contact Gull's Support Office on 0800 00 48 55 and indicate that you are a wholesale customer and require information on purchasing direct from TNZ, on a spot basis. You will be required to provide details, including your correct trading entity, product, and expected volume of purchases.
- A term contract can be discussed.

Step 2: Becoming a Gull customer for spot sales

- Upon becoming a Gull customer, you will be provided any necessary information and forms. These details can be used for subsequent purchases once the information has been set up.

Step 3: Arranging Terminal access

- All vehicles and drivers must be accredited at the Terminal. Several requirements, including statutory, corporate environmental, and health and safety, must be met before access is permitted. These relate to vehicle and driver approval. All truck details and completion of the Tank Wagon Inspection and Safe Loading checklist must be sent to TNZ (tnzoperators@terminals.nz), which will then be entered into our gantry loadout system. This checklist can be obtained on request by contacting the above email address.
- Our staff will assist you or your carrier/driver with obtaining the necessary accreditation or advise of others who will be able to assist.



- **Vehicle approval:**
 - Before entering our Terminal, any road tanker must be granted and hold a current a "Safe Load Pass" (SLP). This pass must be shown to gain entry to the Terminal. Granting of a pass requires the tanker to be presented to an SLP accredited inspector, who will inspect the vehicle and either advise if rectification work is required or issue the pass.
 - A fee is payable to the accredited inspector and Gull staff can advise the location of the most convenient accredited inspector.
- **Driver approval:**
 - Our staff will advise details on how to complete a mandatory Terminal induction and what training may be required. Training is provided by TNZ staff and must be completed prior to loading.
 - Additionally, drivers admitted to the Terminal require training and examination in how to load and have knowledge of hazardous and dangerous goods and understand the Terminal's specific safety procedures. Hazardous Goods training is provided separately by accredited trainers and a fee is charged.
 - At the conclusion of the induction, the driver will be required to complete five buddy loads with a Terminal Operator. Upon completion, and when the driver is confident loading independently, the driver will receive sign-off by a Terminal Operator and the driver will have to supply a compatible key tag to gain access to the site and load out of the gantry.

Step 4: Product - Ordering

- Once the necessary account creation and delivery arrangements are established, product ordering can take place through Gull's Support Office on 0800 00 48 55.
- Collection times at the TNZ may be restricted at busy periods. TNZ staff will advise of this. In times of product shortage, Gull reserves the right not to supply (consistent with contractual and statutory obligations) or to impose product rationing.

Step 5: Product - Payment

- TGP quoted are for payment on or before delivery.
- Payment is required in full prior to pick-up (funds must be cleared to Gull's satisfaction). Alternatively, security (Letter of Credit or Bank Guarantee) can be provided to Gull for not less than the value of any projected purchases.

Step 6: Product - Collection

- Once the set-up of account arrangements is complete, products are ordered and confirmed as available, and payment has been cleared in full, product collection can take place.